Step 1

In order for your HICAPS terminal to connect to the computer, a physical connection is required between the two. Depending on the ports available on your computer, you may be connecting via a **Serial Cable** or a **Serial to USB Adapter** supplied by HICAPS.

Serial Cable



Keyspan Serial to USB Adapter



If you are connecting via a serial cable, only the HICAPS Connect software itself is required. If you are connecting through a serial to USB adapter, you may also need to install the adapter drivers. The model currently supplied by HICAPS is a Keyspan USA-19HS, which includes an installation CD.

For more information on this particular adapter, please see: <u>http://www.tripplite.com/high-speed-usb-to-serial-adapter-keyspan~USA19HS/</u>

Step 2

Download the HICAPS Connect software from the Smartsoft website.

This can be found at: http://www.smartsoft.com.au/downloads/HICAPS/1.0.3.32/hicapsconnect.exe

Step 3

Once downloaded, install HICAPS Connect.



Follow the prompts, and accept the License Agreement.

HICAPS CONNECT INSTALLATION GUIDE

HICAPS Connect Setup		<u></u>		×
License Agreement Please review the license terms before installing	g HICAPS Conne	ct.		•
Press Page Down to see the rest of the agreen	nent.			
HICAPS Connect - License Agreement				^
Installation of this HICAPS Connect program (the following terms, between your company (12 004 044 937 ("NAB"), governed by the law press 'Cancel' or 'Back'.	"Program") creat "You") and Natior of Victoria, Aust	es a binding Agre nal Australia Banl ralia. If you do r	eement on k Ltd ABN lot agree,	
All intellectual property rights in the Program a exclusively by NAB. You are granted a non-ex and use the Program on a computer in Austral	nd its accompan clusive, non-trar ia, solely for the	ying materials ar nsferable licence purpose of exch	e owned to install anging	~
If you accept the terms of the agreement, click agreement to install HICAPS Connect.	I Agree to cont	inue. You must a	ccept the	
ICAPS Connect version 1.0.3.32.R1		<u>N</u> ext >	Can	cel
HICAPS Connect Setup		. <u></u> .		×
Choose Install Location				
Choose the folder in which to install HICAPS Co	onnect.			
Setup will install HICAPS Connect in the followir Browse and select another folder. Click Install t	ng folder. To inst to start the insta	all in a different llation.	folder, clic	k
Destination Folder				
C:\Program Files (x86)\HICAPSConnect		Brow	wse]
Space required: 8.0MB Space available: 36.3GB				

HICAPS CONNECT INSTALLATION GUIDE

HICAPS Connect Setup		
Installing		
Please wait while HICAPS Connect is being	g installed.	•
Output folder: C:\Program Files (x86)\HIC	CAPSConnect	
all and the first		
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If necessary, Microsoft .NET Framework 3.5 will be downloaded and installed for you.

This is an automated process for most operating systems, however if you are prompted simply accept the License Agreement and click **Install**.

🕀 HICAPS Connect Setup		_	
Installing Please wait while HICAPS Connect is being insta	alled.		+
Running Windows Features Add/Remove for W	indows 7+		
Extract: HicapsConnectControlVBA.dll 100 Extract: Connect.dll 100% Extract: msvcr90.dll 100% Extract: Microsoft.InteropFormTools.dll 10 Extract: HicapsConnectServiceController.exe Extract: HicapsConnectDiagnosis.exe 1009 Detected Windows 7+, Skipping .Net Framew Extract: HICAPSConnectServiceAgent.exe Installing 3.5 .NET Framework Running Windows Features Add/Remove for 1	% 100% % ork Install 100% Windows 7+		~
HICAPS Connect version 1.0.3.32.R1	< Back	Next >	Cancel

Once installation of HICAPS Connect is complete, a reboot is required.

🕀 HICAPS Connect Setup	\times
A reboot is required to finish the installation. Do you wish to reboot now?	
<u>Y</u> es <u>N</u> o	

After rebooting, the HICAPS Connect Service Startup window will be displayed. If a terminal has been detected, it will be displayed in the Default Terminal drop-down list. If you have multiple terminals, select your preferred terminal from the list, **Save** and **Close**.

Hicaps Connect Service Setup				x
Tick the ports that have a terminal	Network Settings			
🗹 СОМ1	Server Ip Address	10.1.1.220	~	
🗹 сом2	Default Terminal	SE001A	~ dà	
	Network Name			
	PPS Schedule	22-Feb-2017 12:28:26, Expir	res 01-Dec-2017	
	Options			
	6		Log Code ++++++	
		CAPS O	Display Status Message Box 🗹	
		CONNECT	Manual EFTPOS Popup	
	HICAPS Connect			
	1.0.3.32.R1			
		About Updates	<u>S</u> ave <u>C</u> lose	

Depending on your version of Windows, you may see the HICAPS Connect icon in your system tray at the bottom right of your screen.



If HICAPS Connect does not detect a terminal connected to your PC or local network, you will see a red HICAPS Connect icon instead of the yellow icon. A message may also be displayed. In this case, please contact the **HICAPS Help Desk** for further assistance on **1800 650 852**.



Step 4

Run Front Desk, then go to the **HICAPS / EFTPOS** tab in **System Information** (**File** \rightarrow **System Information**). If this is not visible you may need to log in as the Admin user and enable HICAPS Integration on the Advanced tab.

🕌 System In	formation				
WorkCover	Queensland	SMS	Email	MailChimp	Advanced •
Advanced	Health Fund	d / EFTP	OS / Medi	care	Close
Terminal None Health EFTPC Medic HICAF Tyro H Termin	Type	CAPS ing n Integra eports nerchant	⊖ Tyre ation	5	
Medicare	/ DVA ht Medicare / are / DVA On are / DVA Rej	DVA Pay line Clai ports Or	/ments iming ily		
NZ AC	CC Export Cover Queens	land Inv	/oicing		<u>H</u> elp

Click **Search** to find the HICAPS terminal.

ICAPS/FETPOS	WorkCover Oues	neland	CLAC	Empil	MailCh 1
	WORKCOVER QUEE	insianu	SIVIS	Lillan	Iviali Cri
HICAPS Term	inal		8 H		<u>C</u> lose
SE001A		~	Sea	rch	
Test terminal	connection				
		^	Te	st	
			Synch	ronise	
Log transa	ctions to file C:\Pi	rogram	Files\Fro	nt D	
Don't print	regular receipt wh	nen billir	ng HICA	PS	
Print HICA	PS receipt on term	inal			
Enable Wo	rkSafe Victoria clai	ming			
EFTPOS Surch	arge Item Code:	-		~	
Provider / Me	rchant Numbers fo	or EFTPO)S	- Friend	
Name		Numbe	r	^	
George Roge	rs - Hazelwood Pa	123456	IB		
Robert Jones	- Hazelwood Park	123456	B		
	Hazahusad Dark	123456	B		
Anne Smith -	Hazelwood Park	120400			

Click Test to check your connection to the terminal is working correctly.



If the HICAPS Connect software has installed correctly, the following information will be returned:

Response Code: 00 Response Text: ECR COMMS - OK

If you experience issues relating to HICAPS Connect or the HICAPS integration, please see the following troubleshooting guide: <u>http://www.smartsoft.com.au/hicapstroubleshooting</u>